

Knareborough Chamber of Trade and Commerce .
Minutes from meeting held at The Commercial Hotel/Borough Bailiffe,
Weds 3rd August 2016.

Present - Steve Teggan (ST), Tracey Kingston White (TKW), Neil Leonard (NL), Gareth Chapman (GC), Phill Kilner (PK), Anj and Tim Riggs (AR and TR), Alison Mathews (AM).

Apologies Melissa Monsey (MM), Sue Mcqueen (SM), Charlotte Gale (CG), Rachael Barnes, Cllr Goode, cllr James Monaghan.

1. Treasurers update -

50% of the Hanging Basket payments have been received , AR and TR will help NL collect the outstanding payments and visit the retailers next week.

Empty shop window cleaning (and poster removal)- cheque paid to the window cleaner for 3 months work £90.

Two cheques paid to FEVER of £250 each for 2015 and 2016 contributions/sponsorship.
We need to check that Chamber logo is on all FEVER leaflets as a sponsor.

No recent invoices or payments for Town Crier. A new uniform is required -AR has a local seamstress contact (Sophie Ashton)-she will contact her for quotes.PK has a contact if required. The new Yorkshire Soap store has requested 4 Town Crier shouts- fee to be paid for this. If the shout is for community projects the fee is waived.

Travel expenses to be paid to Town Crier for his recent Town Crier competition , ST will follow up on this although no receipts will be available as he didn't realise that he would be reimbursed for the trip.

2. Membership update.

MM no in attendance.

There have been a number of enquiries including Colin the High St based jewellers, Corrine Hyde from the leather shop/cobblers.

We need to visit them and hand out membership packs.

There are no membership packs left. CG has agreed to re work some with any updates e.g. new logo, website, committee contacts, standing order form for membership , meeting details etc, PK has discussed membership with Tony Robertson (North Yorkshire Electric Bikes at Bond End) and will email MM with his details - it is important to follow this contact please.

MM please can you check if Divine hairdressers are paid up members.

PK will set up a direct debit facility on the new website - so there will be paper or web based capabilities to pay. Membership is now for 12 months from the joining date.

3. Committee update-

No replacement secretary found as yet TKW is minutes secretary but not responsible for correspondence, agenda , committee liaising etc.

ST proposes a paid position for secretary and to include minutes taking in the job description ,about 4 hours per month.All in favour. PK will advertise the post to members initially by email/website.

4. Spring Fayre -

CG and CR (Chris Richardson) , attended the last meeting on behalf of Chamber. Jade Clark was the Spring Fayre rep for Chamber but has now resigned .A replacement is needed to help CR with Spring Fayre /Xmas market committees.

Spring Fayre Committee includes Maurice Bardon (Chair), Chris Parkin (treasurer), J Hunter, Paul Sigsworth, Carol Reid, Spring fair includes Lions, Rotary and Chamber members.

Scheduled for May 6th/7th 2017. Not using the Castle area again. Position of events may be redesigned.

CG will talk to Andy Grinner about the wristbands.

.....NB To be discussed further at Sept meeting (please put on Sept agenda).

5. New logo shop window/Web stickers-

CG has found a reasonable quote for these at 'Sticky Things' - £122.40 +VAT for 250. There will be a QR code in the corner which will then link to Chamber website. No date it be put on the stickers - up to the owner to remove out of date membership sticker. If not removed it will still advertise Chamber.

There will be a facility to count the number of clicks through to the website.

CG proposes we go ahead with this quote (other companies were checked by NL), all in favour.

CG also proposed that Chamber has a large board made with the new logo , to display at any appropriate meetings, Spring Fayre etc ,also with the Chamber gazebo. ST has a contact for this , CG will email ST the visuals required.

6.Christmas Lights- town Council responsible for these. CR and Cllr James Monaghan have been active with this project. Also Bright Friday (Hannah Gostlow) still ongoing.

7. Shop Christmas trees/lights - Chamber responsible for the.

ST is concerned that some of the brackets are now ageing and due to the weight of the real trees there may be problems in high winds.It is also time consuming erecting these trees and sorting out the appropriate electric cables for each premises. ST has been looking in to artificial trees and solar powered lights. He has bought some lights to trial however they may not light up until it is fully dark , ideally we need the lights to illuminate at early dusk. We need to check on our insurance cover for erecting Xmas trees.

The cost of artificial trees and solar lights may be similar or less than that of the real trees.

7. Farmers Market - JM unable to attend but he has sent an informative email update-

Previous market was poorly attended , various potential reasons, It is proposed to change the day to Sat but not to use the car parking space and not to hinder pedestrians and place the stalls round the market cross with stalls facing out, also vans to be parked in York Place car park. Provisionally to be on the 3rd Sat of the month from Sept to December 2016 for 10 stalls.

.....NB Chamber need to respond to this proposal - all happy with the new ideas - JM to be informed please .

Wednesday Market - there are fewer stalls in attendance now. This may be to over charging. No council market reps readily available - difficult to find someone on the day. It would be useful if the stall holders could sign a 12 month agreement for a reduced rate? A casual lease is £10 per stall for the first 3 lets .

We need to encourage more people into Knaresborough town.

8. PK attended the latest council meeting on behalf of Chamber.

There was little of interest to Chamber at this meeting - mostly planning issues.

However PK thinks it is important of a Chamber member to be present at all the council meetings. Council are very happy for Chamber's interest.

'Knaresborough's Place in The World' - Sat 17th Sept 10 am at King James' School, Mayor Bill Rigby is chairing this . Prof Andrew Gouldson from Leeds University will be discussing insights and worldwide researches into the shape of our towns and cities over the next generation followed by a workshop session.

.....NB It is important that Chamber have at least 2 in attendance at this event.

9. Renaissance Knaresborough hosted the Bishopthorpe Rd talk by Johnny Massey.PK attended on behalf of Chamber.

Bishopthorpe Rd , York won Britain's best High St this year.The competition revitalised the High St after it was earmarked for a dual carriage way. The trade association and community worked

together on the project. A sense of community ownership was achieved e.g. by sponsor a Xmas light bulb.

It was suggested that Knaresborough enters the competition but this is in Autumn 2016 (not far away!). Renaissance K are very keen to go ahead with this. Chamber will be very happy to give full support. Mayor Rigby is enthusiastic.

Andy Grinner, Emma Walsh and Liz Baxendale are Renaissance members. AM and CG will attend any meetings on behalf of Chamber.

We need to manage any negative opinions of Chamber members if possible.

10 socials - No time to organise another social before the summer BBQ at Carriages.

Music to be confirmed/ arranged by AR/TR/ST.

Aim for a pre Xmas social in November.

AOB

TR wants to publicise how Chamber are keen to improve on their previous good works, we need to inform members and non-members of what we do and what we want to achieve in the future. TR will email all businesses (...he needs the email list please) with a News letter/ info update and share social media with businesses.

Social Media - TR will liaise with PK, and is waiting for Holly from Stray fm's contact details.

Parking-

Frazer Theatre ground still causing problems.

Theatre land was gifted to the town for its use - need to find out the exact wording and legal implications of this before we meet with Theatre owner (David Crosthwaite).

PK will speak to Shirley Holden (one of the original theatre members) to find out historical facts/ events pertaining to the theatre land.

AM encourages all to buy FEVER tickets - needs more support.

.....July minutes to be circulated to all members (email and post on website) MM and GC (?) please.

.... August minutes to be circulated to Chamber committee inc JM and Cllr Goode (MM please)

Please contact me if I have missed anything.

Tracey.

Kingston White Opticians.

Next meeting scheduled Weds 7th Sept -same venue(Commercial Hotel) 18.30

-to discuss

Parking,

Insurance - cover for ladders use/xmas trees/marshals.

Future ideas

Any progress with Renaissance/Best High St

Xmas lights /trees trial

Knaresboroughs Place in the world- who will attend?

Farmers Market follow up

Secretary applications?